Account Setup
Instructions

1. Log into your First Class account. After logging into your account, raise your hand and ask your teacher to come check that you're on, then move on to step 2. If you do not have a First Class account, consult with Mr. Cummings.

2. Log into your Infinite Campus account. After logging into your account, practice navigating through it until you feel comfortable. When you are content, raise your hand and ask your teacher to come check with you, then move on to step 3. If you do not have an Infinite Campus account, consult with Mr. Cummings.

3. Go to the "Google" homepage.

4. Press "Sign In" in the very top right corner.

5. Press the phrase "Create an account now".

6. Fill out the requested information about yourself using your First Class account address:
   first_last@sad17.k12.me.us

7. On the next page, press the link that will send a verification e-mail to your First Class account.

8. Log on to your First Class account, access your mailbox,

open the message that begins "account-verification", and press the first blue link you see. If there is no verification e-mail, wait a few minutes for it to be sent to your account.

9. Your account should now be successfully created and activated.

10. Go to the "iGoogle" homepage.

11. Press the "more" option at the top of your screen and scroll down to "documents".

12. At the top left of your screen, press "Create New" and type in two facts about the author Shirley Jackson (using complete sentences).

13. After you have done the above, press the "Share" link on the top left of your screen and type in kristi.bancroft@gmail.com.

14. Complete the password sheet, stick it in the envelope given to you, and turn it in to your teacher.